

Artist Name: _____ Phone: _____

Member Information:

- ___ Kirksville Arts Association
- ___ MOSI Artist Guild
- ___ Hands of Friendship Quilt Guild
- ___ Other Community Partner (Please Specify)

Submitted Pieces

Entry Title: _____

Medium: _____

For Sale / Not for Sale | Year Completed: _____ Dimensions: _____

Insurance Value/Sale Price* (Including KAA commission) _____

Entry Title: _____

Medium: _____

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For Sale / Not for Sale | Year Completed: _____ Dimensions: _____

Insurance Value/Sale Price* (Including KAA commission) _____

Entry Title: _____

Medium: _____

For Sale / Not for Sale | Year Completed: _____ Dimensions: _____

Insurance Value/Sale Price* (Including KAA commission) _____

Signature _____ Date _____

Note: Insurance must be same value as sale price.

Kirksville Arts Association Gallery Exhibition Proposal

I wish to submit _____ artworks for a solo _____ group _____ Kirksville Arts Association exhibit.
(Please print clearly)

Date: _____

Artist Name: _____

Address: _____

State, City, Zip: _____

Primary Phone Number: _____

Email: _____

Signature: _____

Exhibition Information

Proposed Exhibition Title or Brief Description:

Proposed Exhibition Dates:

First Choice: Month: _____ Year: _____

Second Choice: Month: _____ Year: _____

Third Choice: Month: _____ Year: _____

Artist Information

Artist Statement:

Please attach an **Artist Resume or CV**, as well as an **Artist Biography**, and **References** in addition to a list of Artwork submitted

If you are an individual artist submitting this proposal, please include

- Exhibition Proposal Form
- A resume or CV
- Biography, not to exceed one page
- Up to 12-15 images of individual works (detail images may be included).
- Image List must correlate exactly with the images. The list must include (for each work):
 - Title
 - Medium
 - Dimensions
 - Year Completed
 - NFS/Sale price (KAA commission in 20% for members; 25% for non-members). Insurance value must be the same as sale price.
 - Designate each image as actual work to be exhibited OR representative of work to be exhibited.
- Contact information for three professional or academic references. (e.g. curator, sponsor, or a member of the arts community).
- Videos may also be submitted as well as videos of interactive and/or performance work

Mail To

Email Proposal Form and Additional Required Application Materials in pdf format to Candace Riedel at kirksvilleart@gmail.com

OR

Kirksville Arts Association
PO Box 88
Kirksville, MO 63501

The Parties Agree as Follows:

- Agent: the artist appoints KAA as agent for the purpose of exhibition and sale of the consigned works.
- Consignment: The KAA will maintain a consignment sheet listing all consigned artworks, including:
 - Description
 - Retail Price
 - Date of Consignment
- Sale Price: The KAA shall sell the consigned artworks at the price set by the artist and specified in writing on the Consignment form.
- Sales Commission: KAA shall receive a sales commission equal to 20% of the sales for KAA/Partnered Organization members, and 25% commission for non-members.
- Payment: On sales, KAA shall pay the artist's share within 15 days of the first of the month following the sale.
- Loss or damage: The greatest care will be made to take care of all consigned artwork from the date of delivery to KAA until the date of delivery to the purchaser, or until the work has been repossessed by the artist.
 - The artist understands that the Kirksville Arts Association has general liability coverage for fine art, up to \$100,000 each occurrence, but excludes breakage of art glass windows, statuary, marble, glassware, bric-a-brac, porcelain, or similar fragile articles. KAA does not guarantee coverage of a loss; coverage is decided by the insurance company.
- Security: No works shall be removed from KAA custody except on the specific written permission of the artist, or on the occasion of their purchase. KAA will take all reasonable precautions against shoplifting.
- Return of Artwork: After an exhibit has closed, the artist is expected to retrieve their works in a timely manner. After a reasonable period (approx. six months), if the artwork has not been retrieved, it will be considered abandoned property and will be disposed of as KAA chooses.
- Governing: This agreement shall be governed by the laws of the state of Missouri.